

**PALM SPRINGS CEMETERY DISTRICT**

**AGENDA  
SPECIAL MEETING  
OF THE  
BOARD OF TRUSTEES**

**Thursday, December 13, 2012 at 11:00 a.m.**

Spencer's Restaurant 701 Baristo Road, Palm Springs, California

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In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact District Manager Kathleen Jurasky by telephone at (760) 328-3316 forty eight hours prior to the meeting. Such timely notification will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [CFR 35.102-35.104, ADA title 11].

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**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PUBLIC COMMENTS**

During this part of the meeting, the public is invited to address the Board of Trustees on any matter **not on the Agenda** or any item on the **Consent Agenda** by stepping to the lectern and giving his or her name and city of residence for the record. Unless additional time is authorized by the Board of Trustees, remarks on Agenda items shall be limited to 3 minutes. **If you wish to speak on an agenda item, please wait to be recognized by the Presiding Officer when that Agenda item is opened for public comments.**

**4. CONFIRMATION OF AGENDA**

During this part of the meeting, the Board of Trustees may announce any items being pulled from the Agenda or continued to another date.

Items not appearing on the Agenda may be added to the Agenda as "Urgency items" provided two-thirds of the Trustees present determine there is a need to take immediate action on the item and the need to take immediate action came to the attention of the Board of Trustees after the posting of the Agenda.

**5. CONSENT CALENDAR**

All matters listed on the Consent Calendar are considered to be routine in nature and will be enacted by one roll call vote. There will be no separate discussion of these items unless a Trustee or member of the public requests that a specific item be removed from the Consent Calendar for separate discussion and/or action.

a. Approval of November 8, 2012 Regular Meeting Minutes

b. Approval of November Expenditures

General Fund		\$ 70,682.45
Nov Reimburse Voucher 1373	\$21,194.69	
Nov Reimburse Voucher 1374	\$22,316.48	
Nov Reimburse Voucher 1375	\$24,576.56	
Accumulative Capital Outlay		\$ 5,805.00
Nov Reimburse Prior Voucher	\$ 5,805.00	

Total November 30, 2012 Expenditures Checks & Visa/Debit Card	
18756 -18793 & Direct Deposits (Payroll)	\$ 76,487.45

c. Financial Reports as of November 30, 2012 (F-1 thru F-15)

d. Approval of Annual Audit Report

**6. ADMINISTRATIVE CALENDAR**

- a. Election of Officers
- b. Neal Wilson, C & N Financial \_ General Overview of District Investments 3<sup>rd</sup> Quarter 2012
- c. Review for Discussion and Approval – Landscape Maintenance & Interment Proposal
- d. Employee Performance Appreciation Bonuses
- e. PSCD New Office Building/Public Restrooms – Update

**7. LEGISLATIVE CALENDAR – None**

**8. BOARD DISCUSSION**

**9. PUBLIC HEARING CALENDAR – None**

**10. REPORTS**

- a. Trustees
- b. Manager

**11. FUTURE AGENDA ITEMS**

- a. Discussion in 2013/2014 – Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums
- b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs
- c. Strategic Planning Study Session
- d. Demolition of Old Office and Apartment Buildings

**12. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE – None**

**13. CLOSED SESSION ANNOUNCEMENT – None**

**14. ADJOURNMENT**

**THIS NOTICE OF AGENDA IS HEREBY CERTIFIED TO HAVE BEEN POSTED AT OR BEFORE 2:00 P.M., Monday, December 10, 2012**

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Kathleen Jurasky, District Manager

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